

STUDENTS**Communication With Parents/Guardians**

Because parents/guardians have a right to be informed about their child's academic achievement, the Board encourages frequent communication to parents/guardians about student progress. The principal and teacher may communicate by means of conferences, class newsletters, mail, telephone, email, and/or school visits by parents/guardians and home visitation by teachers.

As part of the communication, teachers shall send progress reports to parents/guardians at regular intervals and shall encourage parents/guardians to communicate any concerns to the teacher. In addition, the district shall send parents/guardians all notifications.

The Superintendent or designee shall ensure that appropriate means of communication are established whenever he/she learns that a parent/guardian, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities.

As needed, the Superintendent or designee shall use interpreters who are fully competent in the specialized method of communication needed for effective communication with disabled parents/guardians.

The Superintendent or designee shall also use interpreters for parents/guardians who do not understand English, shall provide progress reports in the primary language of the parent/guardian, and/or shall identify appropriate means of communication with such parents/guardians. Education Code 48985

The Superintendent or designee shall establish a procedure whereby parents/guardians may request an interpreter and shall inform parents/ guardians about this procedure.

Reference: Board Policy 1312--Uniform Complaint Procedures

Policy Adopted: November 29, 1973

Revised Policy Adopted: May 10, 1979

Revised Policy Adopted: March 13, 1986

Revised Policy Adopted: January 28, 1992

Revised Policy Adopted: September 13, 2005